

MOFFAT WATER SUPPLY CORPORATION
5460 LAKEAIRE BLVD., TEMPLE, TEXAS 76502
TEL: 254.986.2457 FAX: 254.986.2530
www.moffatwatersupply.com

Moffat Water Supply Corporation (MWSC) held a Monthly Board Meeting on **Monday, March 18, 2024**, located at Moffat Community Center, 13410 Kuykendall Mountain Road, Temple, Texas, 76502.

<u>Board Members Present:</u>	<u>Board Members Absent:</u>	<u>Staff Members:</u>	<u>Guests:</u>
Russell Coufal, Vice President	None	Damon Boniface	
Dewitt Mayfield, Secretary/treasurer		Rebecca Miller	
Paul Carr, Director			
John Bockhold, Director			
Gerry Collier, Director			

1. Call to order.

Vice President Coufal called meeting to order @ 5:54pm.

2. Presiding Officer Determined if a quorum is established.

Vice President Coufal established a quorum.

3. Invocation.

General Manager Damon Boniface.

4. Pledge of Allegiance to the flag.

Vice President Coufal led the Pledge of Allegiance.

5. Discussion and possible action to adopt the order of the day.

Motion by Secretary/Treasurer Dewitt Mayfield and seconded by Director Paul Carr.

Motion Carried 4-0.

6. Public Comments.

No public comments.

7. Board of Directors shall elect President.

Motion to appoint Russell Coufal as President made by Secretary/Treasurer Dewitt Mayfield and seconded by Director Gerry Collier.

Motion Carried 5-0.

8. Board of Directors shall elect Vice- President.

Motion to appoint John Bockhold as Vice-President made by Secretary/Treasurer Dewitt Mayfield and seconded by Director Gerry Collier.

Motion Carried 5-0.

9. Board of Directors shall elect Secretary/Treasurer.

Motion to appoint Dewitt Mayfield as Secretary Treasurer made by Secretary/Treasurer Dewitt Mayfield and seconded by Director Gerry Collier.

Motion Carried 5-0.

10. Board President appoints all committee(s).

Financial Committee: Dewitt Mayfield, Damon Boniface, Paul Carr

Personnel Committee: Russel Coufal, John Bockhold

Emergency Drought Contingency Committee: Gerry Collier, Damon Boniface, and Dewitt Mayfield.

11. Discussion and possible action to approve Fiscal Year 2023 financial audit.

Motion to approve made by Director John Bockhold and seconded by Director Gerry Collier.

Motion Carried 5-0.

12. Discussion and possible action to approve the minutes from the February 19, 2024, Regular Meeting.

Motion to approve made by Secretary/Treasurer Dewitt Mayfield and seconded by Director John Bockhold.

Motion Carried 5-0.

13. Discussion and possible action to approve the Financial Reports for February 2024, and disbursements to date, subject to audit.

GM Boniface gave a summarization of the Statement of Activities report showing income and expenses to date that are very comparable with this same time last fiscal year. Expenses for items such as supplies & materials and repairs & maintenance a bit higher right now due to repairs being made on leaks that were identified by Acoustic Leak Detection and pump station repairs, but those expenses are expected to level out once all repairs are completed. He also stated that by closely monitoring the water MWSC purchases from Bluebonnet WSC he estimates a significant Tru-up at the end of this fiscal year. However current usage trends indicate that MWSC can expect an increase in the minimum water purchase from Bluebonnet WSC.

Secretary/Treasurer Dewitt Mayfield suggested that in preparation for increased cost of water purchased rates should be reviewed for the next fiscal year to ensure that Moffat WSC continues to have the income needed

to operate the water system. GM Boniface included that the cost of supplies and materials continues to increase. He also referred to the system capital plan and stated that obtaining more source water capacity and pumping capacity would be the top priorities for future planning. Sec/Treas Mayfield agreed that future capital improvements should be factored in when reviewing rates and asked what the timeline would be for rate changes including notification to the membership. GM Boniface stated that a minimum of 30-day notice would be ideal.

Motion made by Vice President John Bockhold and seconded by Director Gerry Collier.

Motion Carried 5-0.

14. Discussion and possible action to approve Texas Rural Water Association, Delegate Certification form for the purpose of absentee voting during the March 2024, TRWA annual meeting.

Sec/Treas Mayfield advised that General Manager Damon Boniface be appointed as MWSC delegate for absentee voting.

Motion made by Secretary/Treasurer Dewitt Mayfield and seconded by Director Gerry Collier.

Motion Carried 5-0.

15. Moffat WSC Board of Directors shall convene into Executive Session pursuant Texas Government Code, Section 551.072, deliberation about real property.

GM Boniface stated the Board shall go into closed session, because to discuss this matter in open session would have a detrimental effect on Moffat's negotiating power.

The Board recessed at 7:01 p.m.

16. Discussion and possible action on deliberation about real property.

The Board reconvened at 7:27 p.m.

President Russell Coufal asked General Manager Boniface to collect additional information about the real property discussed. GM Boniface stated he will bring the requested information to the board.

No action.

17. Report on Bluebonnet WSC regular meeting for February 20, 2024.

Secretary/Treasurer Dewitt Mayfield stated that it was a quick meeting and there were no updates to present.

No action

18. General Manager's report.

GM Boniface reviewed plans to recognize Operator Lafonda Brown for her service on the board and subsequent accomplishment of obtaining her Certified Water Professional Certification from Texas A&M Engineering Extension Services. Director Paul Carr suggested reaching out to local media to get coverage of her accomplishment.

19. Directors' comments.

Director Paul Carr commented on the decrease in water loss. Director John Bockhold asked if the new elevated storage tank was in service yet. General Manager Boniface replied yes and stated there are a few punch list items waiting for Maguire Iron to finish before the project is completed.

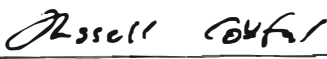
20. Adjourned.


Motion by Director Gerry Collier and a second by Director John Bockhold.

Motion 5-0

Meeting adjourned at 7:35 pm.

Subject to approval by the Board of Directors at the next Annual Board Meeting on April 15, 2024.

Signed by: Presiding Officer 

ATTEST: Secretary/Treasurer 

NOTE: A USB memory stick or Compact disk of this meeting is available upon request.

1 Agenda items may be considered, deliberated and/or acted upon in a different order than set forth above.

2 The Moffat Water Supply Corporation is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal opportunity for effective communications will be provided upon request. Please contact the office at 254-986-2457 at least 24 hours in advance if accommodation is needed.

3 Citizens who desire to address the Board on any matter may sign up to do so prior to the beginning of this meeting. Public comments will be received during this portion of the meeting. Please limit comments to 3 minutes. No discussion or final action will be taken by the Board at this meeting.

4 During the meeting, the Board reserves the right to go into executive session for any of the purposes authorized under V.T.C.A., Government Code, Chapter 551, for any item on the above agenda or as otherwise authorized by law.